

Draft Minutes

PCEOCP Matrix Design and Funding (MDF) Sub-Group

April 3, 2008

Teleconference

Agenda

- Review and approve last meeting minutes
- Review action items
- Update status
- Other business
- Next meeting

Timothy Miranda replaced Irwin Goldblatt as the new BP representative.

The following called in: Gordon Farnsworth, Bill Buscher, Charlie Leverett, Chris Castanien, Dan Pridemore, David Smith, Doyle Boese, Jerry Wang, Jim Linden, Jo Martinez, John Zalar, Kevin Ferrick, Patrick Lai, Thom Smith

The March 19 meeting minutes was approved unanimously.

The group reviewed the VID Consortium letter. The following comments were made:

- clarified that the first request is the timing of releasing the research report including the final test procedure
- clarified that the request release is to be addressed to PCEOCP
- clarified that the latest test procedure (not the final) with sufficient information is needed for non-consortium labs to evaluate the interest of participating in the matrix
- clarified that it is not necessary to provide detailed data for all consortium reference oils but mostly to decide if some of the oils can qualify as matrix oils and for demonstrating discrimination
- For the above, bench/dyno test data, chemical data and elemental information are all desirable if available
- the group agreed to reference the ACC design criteria specifying the minimum requirement to demonstrate discrimination

Action: Revise the letter accordingly and send for group review

The group reviewed the PCEOCP letter. The following comments were made:

- agreed that both time and cost are important criteria for lab selection and matrix design
- lab selection should also be evaluated using the ACC decision criteria template to ensure lab quality and no data degradation

Action: revise the letter accordingly and send for group review

The draft ILSAC letter and the draft BOI/VGRA letter received minimal comment and were ready to send out.

Action: email ILSAC and BOI/VGRA letter to Jim Linden and John Rosenbaum/Kevin Ferrick

The next teleconference was set to be April 25 at 11 am Eastern. 832-854-3179, ID 2711